



SCHOOL TIMINGS POLICY

SCHOOL HOURS

Our school begins at 7:10AM. Students must arrive on time and are collected on time at the end of the day.

School Timings from Sundays to Wednesdays

- **Grades 1-4** : 7:15AM to 1:30PM
- **Grades 5-7** : 7:15AM to 1:40PM
- **Grades 8-12** : 7:15AM to 1:45PM

School Timings for Thursdays

- **Grades 1-4** : 7:15AM to 12:00PM
- **Grades 5-7** : 7:15AM to 12:05PM
- **Grades 8-12** : 7:15AM to 12:10PM

School gates open at 6:30AM. The gate will be closed at 7:30AM.

PROCEDURE FOR STUDENTS WHO COME TO SCHOOL LATE

- **1st Offense:** Verbal Warning
- **2nd Offense:** Notification Letter
- **3rd Offense:** First Warning Letter
- **4th Offense:** Second Warning Letter
- **5th Offense:** Student will be sent home

ASSEMBLY

Assemblies are held every morning at 7:15AM. Grades 7 to 12: it is mandatory for every student to attend the assembly. During assembly students should be present for the Holy Quran and the Qatar National Anthem. Important information during assembly is conveyed; as well as academic and behavioral awards are given to the students.

END OF THE DAY PROCEDURE

The gate will be closed from 1:00PM till 1:30PM. No one is allowed to come in or out the school. Students will be dismissed from classes: (Sunday to Wednesday)

- **Grades 1 to 4:** 1:30PM
- **Grades 5 to 7:** 1:40PM
- **Grades 8 to 12:** 1:45PM



Parents must ensure that students are picked up on time. **For Grades 1 to 3 students: from 1:30PM till 2:00PM students must stay in their class and parents must pick-up their children from the classroom.** After 2:00PM the students will be in the library until 2:15PM only under supervision of the Librarian. By 2:15PM the students should have left the school premises (exception: detention, after school work). The school will not be responsible for any student after 2:15PM.

Students will be dismissed from classes: (Every Thursday)

- **Grades 1 to 4: 12:00PM**
- **Grades 5 to 7: 12:05PM**
- **Grades 8 to 12: 12:10PM**

Parents must ensure that students are picked up on time. **For Grades 1 to 3 students: from 12:00PM till 12:30PM students must stay in their class and parents must pick-up their children from the classroom.** Every Thursday by 12:30PM the students should have left the school premises. The school will not be responsible for any student after 12:30PM.



School Timings: (Sunday to Wednesday)

GRADES 1 TO 4:

7:15-7:30 HOMEROOM	Period 1	Period 2	Break	Period 3	Period 4	Snack	Period 5	Period 6
	7:30-8:25	8:25-9:20	9:20-9:50	9:50-10:45	10:45-11:40	11:40-11:50	11:50-12:40	12:40-1:30

GRADES 5 TO 7:

Grade 7 Assembly 7:15	7:15-7:30 HOMEROOM	Period 1	Period 2	Period 3	Break	Period 4	Period 5	Period 6
		7:30-8:25	8:25-9:20	9:20-10:15	10:15-10:50	10:50-11:45	11:45-12:40	12:40-1:40

GRADES 8 TO 12:

Assembly 7:15	7:15-7:30 HOMEROOM	Period 1	Period 2	Period 3	Period 4	Break	Period 5	Period 6
		7:30-8:25	8:25-9:20	9:20-10:15	10:15-11:10	11:10-11:45	11:45-12:40	12:40-1:45

School Timings: (Every Thursday ONLY)

GRADES: 1 TO 4

Homeroom 7:00-7:30	Period 1	Period 2	Break	Period 3	Period 4	Period 5	Period 6
	7:30-8:15	8:15-9:00	9:00-9:15	9:15-10:00	10:00-10:45	10:45-11:30	11:30-12:00

GRADES: 5 TO 7

Assembly Grade 7 7:15	Homeroom (Grade 5-6) 7:00-7:30	Period 1	Period 2	Period 3	Break	Period 4	Period 5	Period 6
	Homeroom (Grade 7) 7:15-7:30	7:30-8:15	8:15-9:00	9:00-9:45	9:45-10:00	10:00-10:45	10:45-11:30	11:30-12:05

GRADES: 8 TO 12

Assembly 7:15	Homeroom 7:15-7:30	Period 1	Period 2	Period 3	Period 4	Break	Period 5	Period 6
		7:30-8:15	8:15-9:00	9:00-9:45	9:45-10:30	10:30-10:45	10:45-11:30	11:30-12:10